



Spay/Neuter Program Volunteer Driver Responsibilities

Thank you for volunteering to be a driver for our Spay/Neuter Program. The cats you are helping will be much healthier and happier! These are general instructions. Instructions about specific cats will be sent to you by the program manager.

TRANSPORTATION

You will be taking cats to Angel Animal Hospital for their spay/neuter surgery in the morning (drop off at the hospital by 10 am) and take them home in the late afternoon. The program manager will confirm pickup date, time, address, and owner details with you. Hospital staff will call you when the cat is ready for pick up after the surgery (2-3 pm).

Angel Animal Hospital is located at 10318 Whalley Blvd. Their phone number is 604-930-4442.

FORMS

You will need a printer to print the Spay/Neuter Intake Sheet and forms for the owner to sign during pick up. The program manager will email the pre-filled intake sheet and forms to you in advance of the drive.

1. Spay/Neuter Intake Sheet

Give this to hospital staff when you drop off the cat. This sheet includes owner and cat details. If there are special Health Notes, please ensure the hospital staff are aware.

2. Transportation Permission and Waiver Form

Have the owner sign this form and take it with you when you leave the residence. Please keep it on file at home for a month.

3. New Client Form

Angel Animal Hospital requires this form to be filled out and signed by the owner. The program manager will pre-fill as much as the form as possible. Have the owner fill out the rest of the form and sign it. Please give this form to hospital staff when you drop off the cat.

4. Surgery Authorization Form

Angel Animal Hospital requires this form to be filled out and signed by the owner before the surgery can be done. The program manager will pre-fill as much as the form as possible. Have the owner review it carefully, fill out any blanks, and sign it. There will be a form for each cat you are picking up. Please give this form to hospital staff when you drop off the cat.

CAT CARRIER

Some owners will need to borrow a hard cat carrier, so we ask that you store at least one carrier at your home. If you do not have your own, we will provide one to you for the duration of your volunteer time with us. Please ensure you keep track of its location at all times.

If you are taking a carrier with you for the pick up, please line the carrier with a puppy pad and bring a towel to cover the carrier after the cat is inside (this helps keep the cat calm). We will supply you with puppy pads, but if you purchase them yourself, please keep the receipt, and we will reimburse you.

Cleaning Instructions

Please disinfect the carrier after each use. We will provide you with bleach and a spray bottle, but if you purchase them yourself, please keep the receipt, and we will reimburse you.

1. In the spray bottle, mix $\frac{1}{4}$ cup (60 ml) bleach + $2\frac{1}{4}$ cups (560 ml) water.
2. Take the carrier apart in your bath tub and rinse with hot water.
3. Spray with bleach solution, and let sit 15 minutes.
4. Use a brush to scrub all surfaces, including door.
5. Rinse well with very hot water.
6. Let air dry before putting carrier back together.

NOTE: Once bleach is mixed with water in a spray bottle, it will remain active for killing bacteria for only 24 hours, so mix small amounts as per the above instructions. Do not mix a large bottle of bleach with water in the spray bottle then use it a few days later, as it will not be effective.

AFTER SURGERY

When you pick up the cat from the animal hospital, you will be given after surgery care instructions, medication (if needed), and tattoo information. Please ensure you relay all instructions to the owner when you drop off that cat at home. Please remind them that if they have any questions or concerns, they must contact the vet immediately.